

I acknowledge that:

A copy of the Sparrow Health System's Notice of Privacy Practices was made available to me at the location where I received health care services.

The *Notice of Privacy Practices* was posted in a clear and prominent location where I was able to read the Notice of Privacy Practices.

I know that I can ask for a copy of the *Notice of Privacy Practices* to take with me.

If I came in for health care services in an emergency treatment situation, I was able to view the *Notice of Privacy Practices* as soon as reasonably practicable after the emergency treatment situation.

\_\_\_\_\_  
Printed name of patient or patient's representative

\_\_\_\_\_  
Signature of patient or patient's representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to patient (if other than patient)

Complete only if patient or representative signs by use of a mark:

\_\_\_\_\_  
Printed name of witness

\_\_\_\_\_  
Signature of witness

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of witness

\_\_\_\_\_  
Signature of patient or patient's representative

\_\_\_\_\_  
Date

*[If the above signature is that of a patient's representative, Sparrow must complete the following.]*

Sparrow has verified the identification of \_\_\_\_\_ (patient's representative name) by \_\_\_\_\_ (type of verification, e.g., driver's license) and that in his/her capacity of \_\_\_\_\_ (description of authority to act, e.g. legal guardian, patient designated personal representative, power of attorney for medical care including medical records, executor of estate).

Verification completed by:

\_\_\_\_\_  
Associate name and signature

\_\_\_\_\_  
Date

**TO BE COMPLETED BY SPARROW HEALTH SYSTEM**

If an acknowledgment is not obtained, describe Sparrow Health System's good faith efforts to obtain the acknowledgment and the reason why the acknowledgment was not obtained.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Sparrow**  
Lansing, MI

8223 [HF-27]  
11/04



8223HF27

**NOTICE OF PRIVACY PRACTICE  
ACKNOWLEDGEMENT**